

PRIVACY POLICY

Thank you for visiting our web site and reviewing our privacy policy. The purpose of this policy is to explain how Virtual Productivity Solutions handle information it collects from visitors to our web site. It is important to keep in mind that Virtual Productivity Solutions does not collect personally-identifiable information (name, address, e-mail address or other unique identifiers).

Privacy Policy for All Visitors

Information Collected and Stored Automatically:

When you visit our web site to read pages or download information we automatically collect and store the following non-identifying information:

1. The Internet protocol (IP address from which you access our web site. An IP address is a unique number that is automatically assigned to the computer you are using whenever you are surfing the web.
2. The type of browser, such as Netscape or Internet Explorer, and operating system, such as Windows 98 or Linux, used to access our site.
3. The date and time our site is accessed, for the purpose of monitoring demand.
4. The pages visited, for the purpose of improving the usefulness of our website by providing helpful links and removing pages that are not read.
5. This information does not identify you personally. We maintain the above information in system logs. We use this information to make our site more useful to visitors by ascertaining the number of visitors to our site, the number of pages served, and the level of demand for specific pages. We do not track or record information about identifiable individuals and their visits.

Information collected from e-mail:

When you send Virtual Productivity Solutions personally-identifying information in an e-mail, it uses the information you provide only to help Virtual Productivity Solutions to gather the information you might request. In an effort to respond to your request, information you submit may be viewed by various people within Virtual Productivity Solutions. Once received, the information to your e-mail is protected in accordance with law (e.g. the Privacy Act and the Freedom of Information Act).

Security, Intrusion and Detection:

For site security purposes and to ensure that this service remains available to all users, the Virtual Productivity Solutions computer system employs software programs to monitor network traffic to identify unauthorized attempts to upload or change information, or otherwise cause damage.

Privacy Policy for Subscribers:

To register for the services of Virtual Productivity Solutions, you will have to provide personally-identifiable information. Such information will be entered into the Virtual Productivity Solutions database. If you register as a subscriber, Virtual Productivity Solutions does not make your personally-identifiable information available to anyone unless required by law to do so.